



What You Need to Know about Child Care Services

[What to do First]

- 1) Log on to your DDF member portal (www.ddfit.motionvibe.com).
- 2) Click on MY ACCOUNT.
- 3) Under the PERSONAL INFO section, click ADD CHILD (for BARCODE, please enter your child or children's date of birth in the format mmddyy.
 - For example:
If your child's birthday is March 28, 2011, then enter the BARCODE number as 032811.
For children with the same birthdays, please enter mmddyyA, mmddyyB, etc...
- 4) Once all children are listed on your account, you will be able to call front desk to register your child for childcare.
- 5) To register, please call the gym and provide our front desk staff with the first and last name of each child you wish register for child care as well as time slots you will be requesting.

[Things to Know]

- Max capacity is limited. Sulphur - 5 kids/time slot and Moss Bluff - 6 kids/time slot.
- Masks are required for ages 8 and up and encouraged for ages 2 - 7.
- Time slots are available in 30-minute increments.
- You may reserve no more than three (3) time slots per day.
- You must call ahead to register your child or children **of all ages** for childcare. (*Members may call beginning at 5 a.m. Monday//Tuesday//Friday and beginning at 8 a.m. on Saturday.*)

[What to Expect Upon Arrival]

- Our child care staff will conduct temperature checks at the child care door. If a child has a fever greater than 100.4, then they will not be able to stay in child care.
- After temperature checks are conducted, our child care staff will check your child/children in using KidCheck. You will need to provide the phone number you have on file for KidCheck
- If you do not have KidCheck, please email Robin (rellis@wcch.com) for the Sulphur location or Megan (mmajors@wcch.com) for the Moss Bluff location. There will be a 4 question COVID-19 questionnaire/screening for each child entering child care.

[Child Care Hours]

Monday - Thursday

8 a.m. - 10:30 a.m. // 4 p.m. - 6:45 p.m.

Friday

8 a.m. - 12:45 p.m.

If you have any questions or concerns, please feel free to contact either location at - Sulphur (337-527-4549) or Moss Bluff (337-855-7708).